

DRAFT MINUTES of the MEETING of LEZANT PARISH COUNCIL held at TREBULLETT METHODIST CHURCH HALL on TUESDAY 12 NOVEMBER 2024 at 7:30PM.

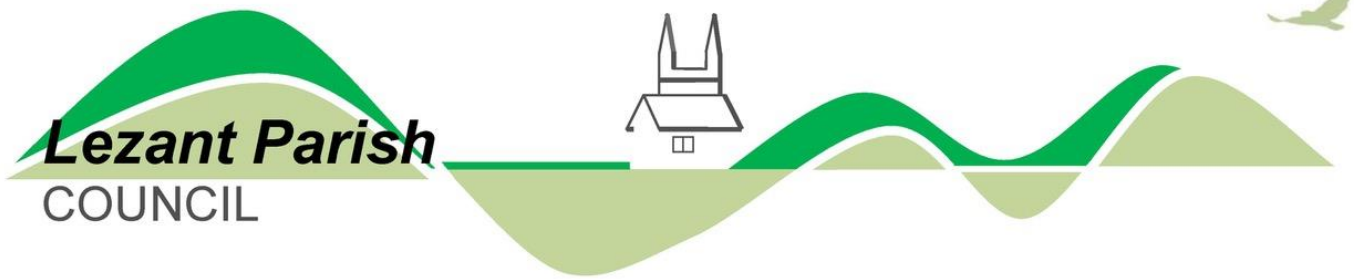
Present: Cllr(s): Neil Burden; Peter J Cairns; Julie Dinnis; Val Hill (Chairperson); Godfrey Holter; Tim Minson; Ian Nash; Steve Simmons; Tom Unwin;

In attendance: Sam Inman (Clerk); 0 member(s) of the public

| Item No | | Action by |
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| 24.126 | Apologies for absence: Cllr(s): Irene Wood; Adrian Parsons (CC) | - |
| 24.127 | Declarations of Interest: None made. | - |
| 24.128 | Representations from the Public: N/A. | - |
| 24.129 | Cornwall Councillor’s Report – to receive a report from Cllr Parsons. Cllr Parsons report had been circulated prior to the meeting. | - |
| 24.130 | Confirmation of the Minutes. It was proposed by Cllr Unwin, seconded by Cllr Dinnis and RESOLVED that the minutes of the meeting held on 08 October 2024 should be approved and signed by the Chair. | - |
| 24.131 | <p>Matters Arising from the Previous Meeting:</p> <p>a) Civility & Respect project training – any update. The Community Link Officer had spoken to CALC regarding a training format. CALC did not consider that their training package would be appropriate for a large-scale group as it was bespoke and tailored to enable councils to create an individual plan. Two options had been proposed as an alternative: 1) CAP hosts a general session regarding Civility & Respect, with Sarah Mason (CALC) as the speaker; or, 2) Lezant PC runs a session for their own Councillors. It was agreed that the clerk should respond that a general session through CAP would be appropriate.</p> <p>b) Blocking of Sportsmans Close footpath – any update. Willow Tree Housing responded that the fence was due to be installed in 2 weeks time. They were not able to provide more details on the fence itself.</p> | Clerk |
| 24.132 | Parish Remembrance Sunday plans – Sunday, 10 November 2024. The Chapel took the service and the Chair and Cllr Nash laid the wreath and organised the playing of the Last Post. It was reported that it had been well attended. | - |
| 24.133 | WCGA 2.2 website compliance & site audit. It was noted that WCGA 2.2 compliance has now come into force. The clerk has been notified by the website provider that the parish website has been updated to allow for full compliance. | - |
| 24.134 | Use of ‘.gov.uk’ domain – to consider whether to switch. Councillors discussed whether to move to the ‘.gov.uk’ domain. It was agreed that as Councillors already had separate email addresses and as it would increase costs that no further action would be taken. | - |

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| 24.135 | To review footpath and grass cutting contract details for 2025. The contract was reviewed and no changes were made. | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24.136 | <p>Playground Equipment & Maintenance – to agree any action/ associated costs:</p> <p>a) Monthly Safety Inspection Reports. It was confirmed that the monthly inspections had taken place at Trebulet and Jubilee Field play areas. Cllr Nash reported: the frayed rope had yet to be repaired; the toilet doors were still being left open; he had re-clipped the goal nets.</p> <p>b) Maintenance update(s): replacement rope (Jubilee Field). The clerk informed Councillors that the inserts and new rope for the play tower were due to be installed shortly. The Chair notified Councillors that Alaister Guy, who arranged for the inserts to be sent, provided them free of charge.</p> | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24.137 | <p>Finance:</p> <p>a) To Approve Financial Statements for Current and Tax Accounts It was proposed by Cllr Unwin, seconded by Cllr Holter and RESOLVED that the financial statements were approved</p> <p>b) To Approve Accounts for Payment It was proposed by Cllr Unwin, seconded by Cllr Holter and RESOLVED that the accounts were approved for payment</p> <table border="1" data-bbox="320 1205 1257 1733"> <tr><td>12.11.24</td><td>Clerk's salary (Oct 24) + 10 hrs holiday</td><td>Online</td><td>£672.40</td></tr> <tr><td>12.11.24</td><td>Room hire (Trebulet)</td><td>Online</td><td>£22.50</td></tr> <tr><td>12.11.24</td><td>Clerk expenses (Oct 24)</td><td>Online</td><td>£31.30</td></tr> <tr><td>12.11.24</td><td>Clerks backdated pay rise</td><td>Online</td><td>£219.45</td></tr> <tr><td>12.11.24</td><td>Taxi grant transfer</td><td>Online</td><td>£125.00</td></tr> <tr><td>12.11.24</td><td>SLCC membership renewal</td><td>Online</td><td>£150.00</td></tr> <tr><td>12.11.24</td><td>J Sanders (grass cutting 2024)</td><td>Online</td><td>£1620.00</td></tr> <tr><td>12.11.24</td><td>CORMAC (annual safety inspection)</td><td>Online</td><td>£297.00</td></tr> <tr><td>12.11.24</td><td>M Nolan (Aug 24)</td><td>Online</td><td>£40.00</td></tr> <tr><td>12.11.24</td><td>M Nolan (Sep 24)</td><td>Online</td><td>£5.00</td></tr> <tr><td>12.11.24</td><td>M Nolan (Oct 24)</td><td>Online</td><td>£5.00</td></tr> </table> <p>c) Clerk's National Salary Award 2024/25 for 2025. It was proposed by Cllr Unwin, seconded by Councillor Cairns and RESOLVED that the national salary award be accepted and backdated.</p> | 12.11.24 | Clerk's salary (Oct 24) + 10 hrs holiday | Online | £672.40 | 12.11.24 | Room hire (Trebulet) | Online | £22.50 | 12.11.24 | Clerk expenses (Oct 24) | Online | £31.30 | 12.11.24 | Clerks backdated pay rise | Online | £219.45 | 12.11.24 | Taxi grant transfer | Online | £125.00 | 12.11.24 | SLCC membership renewal | Online | £150.00 | 12.11.24 | J Sanders (grass cutting 2024) | Online | £1620.00 | 12.11.24 | CORMAC (annual safety inspection) | Online | £297.00 | 12.11.24 | M Nolan (Aug 24) | Online | £40.00 | 12.11.24 | M Nolan (Sep 24) | Online | £5.00 | 12.11.24 | M Nolan (Oct 24) | Online | £5.00 | Clerk Clerk |
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| 24.138 | <p>Planning Applications and Related Matters.</p> <p>a) To consider a response to consultation by the Planning Authority on the following planning application(s):</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>i) Application: N/A</p> <p>b) Any other applications received. <i>To report any planning applications and/or pre application planning submissions advised prior to the evening of the meeting.</i></p> <p>i) Nothing to report.</p> <p>c) Status of previous applications. <i>To report decisions of the planning authority for Lezant Parish received prior to the meeting.</i></p> <p>i) PA24/06156 APPROVED. Proposed general purpose agricultural building. Chy An Gwel, Trebulet</p> <p>ii) PA24/06525 APPROVED. Provision of new aeration tank & compound, provision of truckwash compound, change of use of part former cattle shed to canteen & change of use of former abattoir building to staff wc and washing facilities. Treburley Abattoir</p> <p>d) PA24/02279. To ratify comments submitted (<i>for information only</i>). Due to timings the comments submitted were arrived at via a process of consultation. The clerk informed the Planning Officer that the majority of Councillors did not support the application.</p> | - |
| 23.139 | <p>Highways – <i>to agree actions and expenditure on any issues arising on the roads.</i></p> <p>a) Signage, Old Treburley. The Highways Manager had responded stating that it was their intention to add an HGV sign on the junction area for information. The request has been added to their outstanding signing programme and will be implemented post April 25 when they receive a new budget allocation.</p> <p>b) Cllr Hill asked that the clerk contact the Highways Manager to see if any signage could be placed at the bottom of the dangerous exit on to the A388 (close to Landue).</p> <p>c) The new 20mph signs have been installed at Trebulet.</p> | Clerk |
| 24.140 | <p>Footpaths - <i>to agree actions and expenditure on any issues arising on the footpaths.</i></p> <p>a) Permissive Pathway, Treburley. The clerk informed councillors that she was waiting on a response from the landowner, regarding cutting back the hedge. Councillors discussed the pathway and agreed that it needed to be wide enough for two people to walk side-by-side. The clerk to follow up with the landowner. Once the hedge has been cut back sufficiently then the previously agreed work would go ahead. Further discussions would be needed if herbicide was to be used.</p> | Clerk |
| 24.141 | <p>Correspondence</p> <p>a) Telecommunications resilience planning</p> <p>b) Local council planning training</p> <p>c) Cornwall Council budget online update briefing</p> <p>d) Invitation to Drinks and Nibbles at St Briochus Church</p> | - |



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| 24.142 | <p>Any other business brought by members for the next Parish Council Meeting.</p> <p>a) A number of break-ins, in the parish had been reported.</p> <p>b) Cllr Cairns informed Councillors that this would be his last meeting and he would be writing to the Chair to offer his resignation.</p> | - |
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Next Parish Council Meeting 10 December 2024 (7:30pm). Trebulett Methodist Church Hall

There being no further business to transact the Chairperson closed the meeting at 20.20pm

SignedChairperson

Dated.....

A copy of these Minutes can be found on the Parish Council website: <https://www.lezantparish.org.uk/>

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